



BRIDGE FOR SOCIAL SERVICES (BRISS)

INVITATION TO SUBMIT EXPRESSIONS OF INTEREST / QUOTATIONS

Reference	BRISS/PROC/2026/LOTS 1-3
Opening Date	4 th August 2026
Deadline	14 th August 2026 at 2:00 PM CAT
Submission Method	Email & Physical hardcopy in a sealed envelope
Submission Address	Secretary, Tender Committee, BRISS, Juba Office, Nyakuron Area
Procurement Location	Delivery to BRISS Field Office, Rumbek

Dear Sir/Madam,

Bridge for Social Services (BRISS) hereby invites eligible and qualified vendors/suppliers to submit bids/quotations for the supply and delivery of agricultural and livelihood inputs under the procurement lots described below. Interested vendors may submit for one, two, or all three lots, subject to the conditions set out in this invitation and the applicable tender dossier.

1. Procurement Lots

Lot	Procurement Title	Main Items / Scope	Delivery
Lot 1	Supply of Quality Vegetable Seeds to Rumbek	Quality vegetable seeds and related requirements as specified in the Lot 1 Tender Dossier.	BRISS Field Office, Rumbek
Lot 2	Supply of Quality Farm Tools to Rumbek	Hoes, spades, garden forks, rakes, hand trowels, 20L watering cans, wheelbarrows, pruning secateurs, garden line & pegs, and transportation from Juba to Rumbek. As detailed specified in Lot 2 Tender Dossier.	BRISS Field Office, Rumbek
Lot 3	Supply of Quality Irrigation & Production Equipment to Rumbek	Treadle pumps with hoses, 20L knapsack sprayers, 30m flexible hose pipes, 250L plastic water tanks, nursery shade nets, seedling trays, tarpaulins, and transportation from Juba to Rumbek. As detailed specified in Lot 3 Tender Dossier.	BRISS Field Office, Rumbek

2. Important Clarification on Multiple-Lot Bidding

Vendors are free to submit bids for all three lots, or for any combination of the three lots. However, to ensure manageable contract implementation, value for money, adequate competition and effective supplier performance, a vendor that is selected through this procurement process may be considered for award of **ONLY ONE (1)** lot.

Accordingly, a vendor may quote competitively for Lots 1, 2 and 3, but BRISS will not award more than one lot to the same vendor. Where a vendor is the lowest-priced technically qualified bidder for more than one lot, BRISS will determine the lot to be awarded to that vendor based on the applicable evaluation results, value for money, demonstrated capacity, risk and the need to maintain competition across the lots. The other lot(s) may be considered for award to the next lowest-priced technically qualified responsive bidder, subject to procurement evaluation and approval.

Each lot will be evaluated separately. Submission for multiple lots does not guarantee award of any lot.

3. Key Vendor Eligibility and Submission Requirements

Each vendor shall submit a complete bid for each lot for which it wishes to be considered. The submission shall include the documents required by the relevant tender dossier, including, as applicable:

- Original company pro-forma invoice/quotation showing unit prices and final total cost.
- Completed and signed/stamped BRISS tender/quotation document without unauthorized alterations.
- Valid Certificate of Incorporation/company registration.
- Evidence of having active bank account on a bank letter head.
- Active bank statement for the last six months, on bank letterhead and clearly signed/stamped, demonstrating the financial capacity requirement specified in the applicable tender dossier.

4. Commercial and Delivery Conditions

- Preferred currency of quotation: United States Dollars (USD).
- Payment: BRISS standard credit terms as specified in the applicable tender dossier/contract.
- Payment mode: Bank transfer.
- Delivery lead time: 7 working days after Purchase Order/Contract signature, unless otherwise stated in the applicable contract.
- Delivery term: DDP, Incoterms 2010, as specified in the tender documentation.
- Mode of transportation: Road.
- Delivery location: BRISS Field Office, Rumbek.
- Quotation validity: 90 days.
- Goods must be new, fit for purpose and delivered in conformity with the agreed specifications.

5. Evaluation and Award

BRISS will conduct preliminary administrative compliance, technical and financial evaluation of qualified and responsive bids. Financial comparison will be undertaken after technical qualification, with award generally based on the lowest-priced technically qualified responsive bid, subject to value for money, procurement approval and the applicable tender dossier.

Each lot will be evaluated on its own requirements. Only one lot may be awarded to any single vendor. BRISS reserves the right to reject non-responsive bids, request clarification where permitted, cancel the procurement process, or make an award consistent with its procurement procedures.

Only successful bidder(s) will be formally contacted. Vendors that do not receive communication within the period indicated in the applicable tender dossier should consider their quotation unsuccessful.

6. Performance Security and Contractual Requirements

Where required by the applicable tender dossier, the selected supplier shall provide performance security equivalent to 5% of the contract sum upon contract signing. The selected supplier shall comply with BRISS ethical,

safeguarding and PSEA requirements, anti-fraud and anti-corruption requirements, applicable laws, and all other contractual conditions.

7. Bid Submission

All bids shall be submitted in; **(for hardcopies)** a sealed envelope and clearly marked with the relevant tender reference and lot number(s) and for (softcopies) by sending your clearly marked (Lot#) folders to briss.org@gmail.com, copying brissinformation@gmail.com, BOTH EMAIL & PHYSICAL HARDCOPY SUBMISSIONS WILL BE CONSIDERED.

Address: Secretary, Tender Committee, Bridge for Social Services (BRISS), Juba Office, Nyakuron Area, approximately 200m off National Revenue Authority HQ and opposite National Oil and Gas Petroleum Station.

Hand-delivered/courier bids must be recorded in the Bid Receipt Record Form and deposited in the designated bid box at the security gate. Unrecorded bids and bids received after the deadline shall be treated in accordance with the tender dossier and may be disqualified.

8. Clarifications and Inquiries

All procurement-related inquiries shall be submitted through: briss.org@gmail.com, copying brissinformation@gmail.com,

9. Vendor Declaration

By submitting a bid, the vendor confirms that it has reviewed the applicable tender dossier, understands the requirements of the lot(s) for which it is bidding, and agrees to comply with BRISS procurement, ethical, safeguarding and contractual requirements. BRISS reserves the right to verify submitted information and supporting documents.

Yours faithfully,


Dr. Mary Atong Awar

Executive Director
Bridge for Social Services (BRISS)
Date: 4th August 2026



IMPORTANT NOTE: This Invitation should be issued together with the respective Tender Dossier/Quotation Form for Lot 1, Lot 2 and Lot 3. Where there is any inconsistency, the approved tender dossier and subsequent contractual documents shall prevail.



BRIDGE FOR SOCIAL SERVICES (BRISS)

COMBINED TERMS OF REFERENCE (TOR)

SUPPLY AND DELIVERY OF AGRICULTURAL AND LIVELIHOOD INPUTS TO RUMBEEK

LOT 1: Supply of Quality Vegetable Seeds

LOT 2: Supply of Quality Farm Tools

LOT 3: Supply of Quality Irrigation & Production Equipment

PROCUREMENT REFERENCE

Overall Procurement Reference: BRISS/PROC/2026/LOTS 1-3

Lot	Tender Reference	Procurement Title
Lot 1	TENDER-4559/4558-2026	Supply of Quality Vegetable Seeds to Rumbek
Lot 2	TENDER-4559/4559-2026	Supply of Quality Farm Tools to Rumbek
Lot 3	TENDER-4559/4560-2026	Supply of Quality Irrigation & Production Equipment to Rumbek

Procurement Location: BRISS Field Office, Rumbek

Bid Submission Location: BRISS Juba Office, Nyakuron Area

Tender Dossier Date: 3rd August 2026

Currency: United States Dollars (USD)

Expected Delivery Period: Within Thirty (30) working days after signing of the Purchase Order/Contract, unless otherwise specified in the applicable tender/contract.

1. BACKGROUND

Bridge for Social Services (BRISS) is a South Sudanese national non-governmental organization working to improve the resilience, livelihoods, social protection, peace, governance and economic opportunities of vulnerable and underserved communities.

As part of its livelihood and agricultural programming in Rumbek, BRISS intends to procure and deliver agricultural and livelihood inputs to support targeted beneficiaries and community-based livelihood activities.

The procurement is divided into three separate lots to facilitate effective competition, improve procurement efficiency, allow suppliers with different areas of specialization to participate, and ensure the timely availability of quality agricultural inputs.

The three lots comprise:

- **Lot 1:** Quality Vegetable Seeds;
- **Lot 2:** Quality Farm Tools; and
- **Lot 3:** Quality Irrigation and Production Equipment.

The goods shall be delivered to the BRISS Field Office in Rumbek, South Sudan, in accordance with the specifications, quantities, quality requirements and delivery conditions contained in this TOR and the applicable tender dossier.

2. PURPOSE OF THE TERMS OF REFERENCE

The purpose of this TOR is to provide clear technical, commercial, quality, delivery and contractual requirements for the procurement and supply of agricultural and livelihood inputs under Lots 1, 2 and 3.

The TOR will serve as a common technical reference for:

- inviting qualified suppliers to submit quotations;
- ensuring that all suppliers understand the requirements;
- evaluating supplier bids;
- determining technical responsiveness;
- ensuring value for money;
- guiding contract/Purchase Order preparation;
- inspecting and accepting delivered goods; and
- maintaining an auditable procurement record.

3. PROCUREMENT OBJECTIVE

The overall objective is to procure and deliver appropriate, good-quality and fit-for-purpose agricultural and livelihood inputs to Rumbek in a timely, transparent and cost-effective manner.

Specifically, BRISS seeks to:

1. Procure quality vegetable seeds suitable for the intended agricultural activities.
2. Procure durable and functional farm tools.
3. Procure appropriate irrigation and production equipment.
4. Ensure all goods meet the required specifications and quality standards.
5. Ensure timely delivery to the BRISS Field Office in Rumbek.
6. Obtain competitive prices and value for money.
7. Maintain fairness, transparency and equal opportunity among participating suppliers.

4. PROCUREMENT LOTS

The procurement shall be implemented through the following three lots:

Lot 1 – Quality Vegetable Seeds

Supply and delivery of specified vegetable and crop seeds to Rumbek.

Lot 2 – Quality Farm Tools

Supply and delivery of agricultural and gardening tools required for production activities.

Lot 3 – Quality Irrigation and Production Equipment

Supply and delivery of irrigation, nursery and agricultural production equipment.

Each lot shall be evaluated separately.

5. MULTIPLE-LOT BIDDING AND AWARD RULE

Suppliers are **free to submit bids for all three lots, or for any combination of the three lots.**

However, **a supplier selected through this procurement may be considered for award of ONLY ONE (1) lot.**

The following rules shall apply:

1. A supplier may submit a quotation for Lot 1, Lot 2, Lot 3, or all three lots.
2. Each lot shall be evaluated independently based on the applicable technical and financial requirements.
3. Submission of bids for multiple lots does not guarantee award of multiple lots.
4. BRISS shall not award more than one lot to the same supplier under this procurement.
5. Where a supplier is the lowest-priced technically qualified bidder for more than one lot, BRISS shall determine the lot to be awarded to that supplier based on applicable procurement considerations, including:
 - value for money;
 - demonstrated technical and financial capacity;
 - supplier experience;
 - delivery capacity;
 - procurement risk;
 - market competitiveness; and
 - the need to maintain effective competition.
6. Where necessary, another technically qualified and responsive supplier may be considered for the remaining lot(s), subject to the applicable procurement procedures and approval.
7. BRISS reserves the right to award lots separately and is not obliged to award all lots to one supplier.

This arrangement is intended to promote competition, reduce concentration risk and ensure that BRISS obtains the best overall value and delivery performance.

6. LOT 1 – SUPPLY OF QUALITY VEGETABLE SEEDS TO RUMBEK

6.1 Scope of Supply

The supplier shall supply, package, transport and deliver the required vegetable seeds to the BRISS Field Office in Rumbek.

The required items are as follows:

No.	Item Description	Packaging	Quantity
1	Tomato Seed – Money Maker	100 g packs	400 sachets
2	Onion Seed – Red Creole	500 g packs	200 sachets
3	Cabbage Seed – Drum Head	100 g packs	200 sachets
4	Kale Seed – 1000 Headed	500 g packs	200 sachets
5	Spinach Seed	500 g packs	200 sachets
6	Okra Seed – Clemson Spineless	1 kg packs	200 sachets
7	Eggplant Seed	500 g packs	160 sachets
8	Sweet Pepper Seed	100 g packs	200 sachets
9	Amaranthus Seed	500 g packs	200 sachets
10	Cowpea Seed	5 kg bags	80 sachets
11	Transportation from Juba to Rumbek	Trip	1

6.2 Seed Quality Requirements

All seeds supplied under Lot 1 shall:

- correspond to the variety and packaging size specified;
- be genuine and commercially acceptable;
- be properly packaged and labelled;
- be clean and free from visible contamination;

- be suitable for agricultural production;
- have appropriate viability and germination quality;
- be supplied with applicable quality documentation;
- have adequate remaining shelf life at the time of delivery; and
- be protected against moisture, heat, pests and physical damage during transportation.

Where applicable, seeds should have more than 80% of their stated shelf life remaining at the time of delivery.

BRISS reserves the right to reject seeds that are damaged, expired, poorly packaged, contaminated, incorrectly labelled or otherwise fail to meet the required specifications.

7. LOT 2 – SUPPLY OF QUALITY FARM TOOLS TO RUMBOK

7.1 Scope of Supply

The supplier shall supply and deliver new, functional and fit-for-purpose agricultural and gardening tools to the BRISS Field Office in Rumbek.

No.	Item Description	Unit	Quantity
1	Hoes	PCS	600
2	Spades	PCS	400
3	Garden Forks	PCS	320
4	Rakes	PCS	320
5	Hand Trowels	PCS	600
6	Watering Cans – 20 Litres	PCS	600
7	Wheelbarrows	PCS	120
8	Pruning Secateurs	PCS	400
9	Garden Line & Pegs in Set	SET	160
10	Transportation from Juba to Rumbek	TRIP	1

7.2 Quality Requirements

All farm tools shall:

- be brand new and unused;
- be of acceptable commercial quality;
- be strong and durable;
- be fit for the intended agricultural and gardening activities;
- be free from defects, cracks, breaks or other visible damage;
- be properly assembled where applicable;
- have functional handles and working components;
- meet the specified size/capacity where stated;
- include all components necessary for normal use; and
- be adequately protected during transportation.

The watering cans shall have a capacity of **20 litres**.

Garden line and pegs shall be supplied as a complete set.

Wheelbarrows shall be functional, complete and suitable for normal agricultural and livelihood activities.

BRISS shall inspect the tools upon delivery and reserves the right to reject any defective, incomplete, damaged or inferior-quality items.

8. LOT 3 – SUPPLY OF QUALITY IRRIGATION & PRODUCTION EQUIPMENT TO RUMBOK

8.1 Scope of Supply

The supplier shall supply and deliver irrigation, nursery and agricultural production equipment to the BRISS Field Office in Rumbek.

No.	Item Description	Unit	Quantity
1	Treadle Pump complete with suction & delivery hoses	PCS	40
2	Knapsack Sprayer – 20 Litres	PCS	80
3	Flexible Hose Pipe – 30 metres	PCS	80
4	Plastic Water Storage Tank – 250 Litres	PCS	40
5	Nursery Shade Net	PCS	40
6	Seedling Trays	PCS	400
7	Tarpaulins	PCS	80
8	Transportation from Juba to Rumbek	TRIP	1

8.2 Quality Requirements

Treadle Pumps

Each treadle pump shall:

- be new and unused;
- be complete and functional;
- include the required suction and delivery hoses;
- be suitable for the intended irrigation application;
- be free from visible defects; and
- be capable of normal operation upon delivery.

Knapsack Sprayers

Each sprayer shall:

- have a capacity of **20 litres**;
- be new and unused;
- be complete;
- be free from leakage;
- have functional pumping/spraying components; and
- be suitable for agricultural use.

Flexible Hose Pipes

Each hose shall:

- have a length of **30 metres**;

- be new and unused;
- be flexible and suitable for water conveyance;
- be free from visible cracks, holes and defects; and
- be suitable for connection to the intended irrigation equipment.

Plastic Water Storage Tanks

Each tank shall:

- have a capacity of **250 litres**;
- be new and unused;
- be suitable for water storage;
- be free from cracks and leakage; and
- be structurally sound.

Nursery Shade Nets

Shade nets shall be new, clean, intact and fit for nursery production purposes.

Seedling Trays

Seedling trays shall be new, clean, intact and suitable for raising seedlings.

Tarpaulins

Tarpaulins shall be new, durable, intact and suitable for the intended agricultural and livelihood activities.

For items where the original tender dossier does not specify additional dimensions, material grades or technical standards, suppliers shall quote commercially available products that are fit for purpose and of acceptable quality.

9. COMMON SUPPLIER ELIGIBILITY REQUIREMENTS

Suppliers participating in one or more lots shall provide the following documentation:

1. Original company pro-forma invoice/quotation showing unit prices and final total cost.
2. Completed BRISS tender/quotation document.
3. Required signatures and company stamp.
4. Valid Certificate of Incorporation/Registration.
5. Evidence of at least two previous similar Purchase Orders, contracts or supply assignments.
6. Applicable product quality certificates or documentation.
7. Proof of Active bank account on bank letterhead, signed and stamped, demonstrating sufficient financial capacity in accordance with the applicable tender dossier.
8. Any other document specifically requested in the applicable tender dossier.

BRISS reserves the right to verify the authenticity of submitted documents.

Submission of false, misleading or fraudulent documentation may result in disqualification and/or further action under applicable BRISS procedures.

10. BID SUBMISSION REQUIREMENTS

Suppliers shall submit their bids in accordance with the instructions contained in the applicable tender dossier.

Each quotation should clearly indicate:

- Supplier/company name;
- physical address and contact details;
- quotation/pro-forma invoice number;
- date of quotation;
- lot number(s) being bid for;
- item descriptions;
- quantities;
- unit prices;
- applicable taxes and charges, where applicable;
- transportation cost;
- total quoted amount;
- delivery period;
- quotation validity;
- payment details;
- authorized signature; and
- official company stamp.

Where a supplier bids for more than one lot, each lot should be clearly identified and separately priced.

11. COMMERCIAL AND DELIVERY CONDITIONS

Unless otherwise specified in the applicable tender dossier or final contract, the following conditions shall apply:

Requirement	Condition
Currency	United States Dollars (USD)
Payment Method	Bank Transfer
Payment Terms	BRISS standard credit terms, as applicable
Delivery Period	30 working days after PO/Contract signature
Delivery Term	DDP – Incoterms 2010, where applicable
Transport Mode	Road
Delivery Location	BRISS Field Office, Rumbek
Quotation Validity	90 days
Goods Condition	Brand new, unused and fit for purpose

The final Purchase Order or Contract shall take precedence in the event of any inconsistency with general commercial information.

12. TRANSPORTATION

The supplier shall be responsible for transporting the contracted goods from the agreed point of dispatch to the BRISS Field Office in Rumbek.

Transportation shall include, as applicable:

- loading;
- handling;
- transportation;
- unloading;
- protection of goods during transit; and
- any other costs necessary to complete delivery.

The supplier shall ensure that goods arrive in good condition.

Any damage occurring during transportation shall be the responsibility of the supplier until the goods have been inspected and formally accepted by BRISS.

13. INSPECTION, DELIVERY AND ACCEPTANCE

Upon delivery, BRISS shall inspect the goods to verify:

- quantity;
- quality;
- specifications;
- packaging;
- physical condition;
- functionality where applicable;
- completeness;
- labelling/documentation; and
- compliance with the Purchase Order/Contract.

BRISS may reject goods that:

- are damaged;
- are defective;
- are incomplete;
- are expired or unsuitable;
- do not meet the required specifications;
- are of inferior quality;
- are incorrectly packaged or labelled; or
- differ materially from the approved quotation/contract.

Accepted goods shall be documented through appropriate delivery documentation, Goods Received Note (GRN), inspection report and/or completion certificate as applicable.

14. PACKAGING, HANDLING AND STORAGE

The supplier shall ensure that all goods are appropriately packaged and protected.

Packaging shall:

- protect goods against physical damage;
- protect seeds from moisture and contamination;
- facilitate safe handling;
- prevent loss during transportation; and
- be appropriate to the nature of the goods.

The supplier shall be responsible for any loss or damage resulting from inadequate packaging or handling before acceptance by BRISS.

15. DELIVERY DELAYS AND LIQUIDATED DAMAGES

The supplier shall comply with the agreed delivery period.

Where the supplier fails to deliver within the agreed period without an acceptable and formally approved justification, BRISS may apply liquidated damages in accordance with the applicable tender dossier and contract.

Unless otherwise specified in the final contract, liquidated damages shall be calculated at **2% of the contract amount for every week of delay, up to a maximum of two calendar weeks.**

Where the delay exceeds the applicable period, BRISS may consider termination of the contract/Purchase Order and/or other remedies available under the contractual terms.

17. EVALUATION METHODOLOGY

BRISS shall evaluate bids using a transparent and competitive procurement process.

The evaluation may include the following stages:

Stage 1 – Preliminary Administrative Evaluation

BRISS shall verify whether the supplier has submitted the required administrative documents.

Examples include:

- company registration;
- valid business/trading licence;
- tax clearance;
- signed/stamped quotation;
- required bank statement;
- previous contracts/POs; and
- other mandatory documents.

Failure to meet mandatory requirements may result in disqualification.

Stage 2 – Technical Evaluation

Technically qualified bids shall be assessed against the relevant specifications.

The technical assessment may consider:

- compliance with item specifications;
- quality;
- product suitability;
- completeness;
- supplier experience;
- delivery capacity;
- required quality documentation; and
- other requirements in the applicable tender dossier.

Stage 3 – Financial Evaluation

Financial evaluation shall be conducted among suppliers that have passed the applicable administrative and technical requirements.

BRISS shall consider:

- unit prices;
- total price;
- transportation costs;
- applicable taxes/charges;
- arithmetic accuracy;
- price competitiveness; and
- overall value for money.

18. BASIS OF AWARD

Subject to the applicable procurement procedures and approvals, award shall normally be made to the **lowest-priced technically qualified and responsive bidder**, while taking into consideration value for money and the supplier's ability to meet the contractual requirements.

The award shall be made on a **lot-by-lot basis**.

No supplier shall be awarded more than one lot under this procurement.

Where necessary, BRISS may award a lot to the next lowest technically qualified responsive bidder where the first-ranked supplier cannot be awarded that lot because of the one-lot award restriction, subject to procurement approval.

BRISS reserves the right to:

- reject non-responsive bids;
- request clarification from bidders where permitted;
- verify supplier information;
- cancel or amend the procurement process;
- negotiate where permitted under procurement procedures; and
- award or not award any lot.

19. SUPPLIER RESPONSIBILITIES

The successful supplier shall:

1. Deliver all goods within the agreed period.
2. Supply goods exactly as specified.
3. Ensure goods are new and fit for purpose.
4. Provide required quality documentation.
5. Properly package and transport all goods.
6. Replace rejected or defective goods at its own cost.
7. Comply with applicable BRISS policies.
8. Maintain professional and respectful conduct.
9. Avoid fraud, corruption, bribery and conflicts of interest.
10. Provide accurate documentation and information.
11. Cooperate with inspection and verification procedures.
12. Comply with all contractual obligations.

20. BRISS RESPONSIBILITIES

BRISS shall:

1. Provide suppliers with the applicable procurement documents.
2. Conduct the procurement process fairly and transparently.
3. Evaluate bids in accordance with approved procedures.
4. Communicate award decisions to successful suppliers.

5. Issue the Purchase Order/Contract.
6. Facilitate delivery coordination.
7. Inspect delivered goods.
8. Accept compliant goods.
9. Document receipt and acceptance.
10. Process payment in accordance with the agreed contractual terms.

21. SUPPLIER CODE OF CONDUCT, SAFEGUARDING AND ETHICAL REQUIREMENTS

All suppliers shall comply with BRISS ethical and safeguarding requirements.

Suppliers shall:

- maintain professional conduct;
- respect the dignity and rights of community members and BRISS personnel;
- comply with child safeguarding requirements;
- comply with Prevention of Sexual Exploitation and Abuse (PSEA) requirements;
- not engage in sexual exploitation, abuse or harassment;
- not discriminate against any person;
- not engage in forced or child labour;
- not offer gifts, bribes, commissions or inducements to BRISS personnel;
- disclose any actual, potential or perceived conflict of interest;
- maintain confidentiality of procurement information;
- refrain from attempting to improperly influence the procurement process; and
- comply with applicable anti-fraud and anti-corruption requirements.

Any attempt to influence BRISS staff or the Tender/Procurement Committee improperly may lead to disqualification.

22. WARRANTY AND AFTER-SALES REQUIREMENTS

All supplied goods shall be covered by the supplier's applicable commercial warranty and/or replacement obligation.

Where goods are found to be defective, damaged or inferior to the agreed specification, the supplier shall replace them with compliant goods at no additional cost to BRISS.

For agricultural tools and equipment, replacement shall be required where the item is defective or unusable upon delivery or where the defect is attributable to the supplier.

For seeds, any non-conforming, incorrectly labelled, damaged or otherwise unacceptable seed package shall be replaced as required by BRISS.

23. GENERAL PURCHASE CONDITIONS

The following general conditions shall apply:

1. No supplier shall commence delivery without an authorized Purchase Order or Contract unless expressly authorized by BRISS.
2. The quantities and specifications in the Purchase Order/Contract shall govern the final supply.
3. BRISS shall not be responsible for payment of unauthorized additional quantities.
4. Any variation shall require written authorization.
5. All payments shall be subject to satisfactory delivery and acceptance.
6. BRISS may verify supplier documentation at any stage.
7. The supplier shall maintain records supporting delivery and invoicing.
8. The supplier shall comply with all applicable laws and regulations.
9. The supplier shall disclose any conflict of interest.
10. Any dispute shall be handled in accordance with the applicable contractual terms.

24. SUPPLIER DECLARATION

By submitting a quotation, the supplier confirms that:

1. The information provided in the quotation is true and accurate.
2. The supplier has reviewed and understood the applicable tender requirements.
3. The supplier has the capacity to deliver the proposed goods.
4. The quoted goods comply with the required specifications.
5. The supplier has disclosed any actual, potential or perceived conflict of interest.
6. The supplier has not offered and will not offer any bribe, commission, gift or inducement to influence the procurement process.
7. The supplier agrees to comply with BRISS safeguarding, PSEA, anti-fraud and ethical requirements.
8. The supplier understands that BRISS may verify the authenticity of submitted documents.
9. The supplier understands that submission for multiple lots does not guarantee award of multiple lots.
10. The supplier understands that **a maximum of one lot may be awarded to the same supplier under this procurement.**

25. INTERNAL APPROVAL

This TOR shall be reviewed and approved in accordance with BRISS procurement procedures before issuance to suppliers.

Prepared by:

Name: Wol Madut

Designation: Procurement Associate

Signature: _____

Date: 3rd August 2026



Reviewed by:

Name: Elizabeth Ayor

Designation: Field Coordinator - Rumbek

Signature: _____

Date: 3rd August 2026



Approved by:

Name: Abel Amet Amet

Designation: Director for Programs and Policy

Signature: _____

Date: 3rd August 2026

